

# **THE 2010 PHILOSOPHY AND BYLAWS OF THE UTE CONFERENCE, INC. FOOTBALL PROGRAM**

## **PHILOSOPHY AND PURPOSE STATEMENT**

*The purpose of the Ute Conference is to provide the opportunity for all players to enjoy and participate in the active competition of the game of football. We further propose to acquaint players with the rules of the game of football and its sound fundamentals such as passing, running, kicking, blocking, tackling, and helping the players maintain a sound physical, mental, and moral condition. The Ute Conference and its officials, coaches, and officers are dedicated to inspire youth, regardless of race, color or creed, to practice the ideals of sportsmanship, scholarship, fellowship, team cooperation, and athletic competition. The Conference is committed to encourage adults to behave in an exemplary manner when supervising youth or as a spectator at all functions of the program, and to keep the welfare of the youth foremost and free from any adult compulsion for power and glory.*

## **UTE CONFERENCE, INC. FOOTBALL PROGRAM BY LAWS – 2010**

### **1.0 CONFERENCE NAME, ADDRESS, PURPOSE, AND DEFINITIONS**

- 1.1 The name of this organization is UTE CONFERENCE INCORPORATED (“Ute Conference”).
- 1.2 The address of the Ute Conference Incorporated is its legal address filed with the state of Utah and published on its web site.
- 1.3 The purpose of this corporation shall be as set forth in the Articles of Incorporation of the Utah Conference Incorporated.
- 1.4 “Jurisdiction.” The Ute Conference Incorporated, claims jurisdiction and sole governing body over, but not limited to, the game of amateur football in the State of Utah as played under these Bylaws. The Conference reserves the right to expand beyond this jurisdictional area should the law and circumstances allow.
- 1.5 The term “Board” or “Board of Directors” as used in these Bylaws refers to the Board of Directors of the Ute Conference Incorporated.
- 1.6 The term “Conference” as used in these Bylaws refers to the Ute Conference Incorporated.

### **2.0 ORGANIZATION**

- 2.1 The Ute Conference Incorporated shall be composed of a group of districts, each representing the residents of a defined geographical area. Each district’s boundaries shall coincide with the formal high school boundaries and will be

- referred to as the (high school name) District of the Ute Conference. Each district shall have its own organization headed by a chairperson who shall be known as "President."
- 2.2 Admission to the Conference. In order to become franchised by the Conference each proposed district shall:
- 2.2.1 Complete an application.
  - 2.2.2 Submit an executed franchise agreement and a completed franchise information sheet.
  - 2.2.3 Receive a positive recommendation from the Commissioner.
  - 2.2.4 Comply with any other requirements specified by the Board of Directors and the Commissioner.
  - 2.2.5 Submission for these items will be no later than the February meeting of each year.
- 2.3 All districts must field one (1) team in each classification six (6) each year. Failure to do so will result in sanctions until all classifications are filled. A new district must commit in writing to fielding all six (6) classifications.
- 2.4 Any district fielding less than four (4) classifications may be suspended from the Ute Conference until all classifications are filled.
- 2.5 All districts are required to furnish and have on file with the Conference a set of their respective District Bylaws. These District Bylaws may be more restrictive than the Conference Bylaws, but in no way may they supersede them. Submission date for this item will be no later than the April meeting of each year.
- 3.0 FRANCHISE
- 3.1 A franchise fee must be paid as prescribed by Section 8.1.1.
  - 3.2 All districts must be fully franchised and agree to be bound by the Ute Conference Incorporated Bylaws as now constituted or hereafter amended by the Board of Directors.
  - 3.3 Districts desiring to affiliate with the Ute Conference Incorporated will be subject to Conference Bylaws and the requirements of the Board of Directors as set forth from time to time, and must agree in writing to be bound thereby.
  - 3.4 No district shall receive a franchise from the Conference until all Conference financial requirements are met.

3.5 Additional franchise requirements may be set fort by the Board.

#### 4.0 BOARD OF DIRECTORS

4.1 The Conference shall be governed by a Board of Directors consisting of a Commissioner, Executive Vice President, four (4) or more Conference Vice Presidents, Arbiter, Assistant Arbiter, Secretary, the Conference Treasurer, and each district president (or a designated alternative).

4.2 An Executive Committee composed of the Commissioner, Executive Vice President, four (4) or more Conference Vice Presidents, Arbiter, Assistant Arbiter, Secretary, and the Conference Treasurer (with the Commissioner acting as chairperson of the Executive Committee) shall have the authority to:

4.2.1 administer, control, and operate the affairs of the Conference at times other than during meetings of the Board of Directors;

4.2.2 make recommendations regarding substantive policy of the Conference, such recommendations to be brought before the Board of Directors at regularly scheduled meetings;

4.2.3 implement the directives and polices of the Board of Directors;

4.2.4 initiate investigations, conduct negotiations on matters affecting the Conference, execute contracts for and in behalf of the Conference as authorized by the Board of Directors, and to direct the Commissioner to undertake the powers, duties, and responsibilities as designated by the Bylaws.

4.2.5 The Executive Committee may also be referred to as the Executive Board.

#### 5.0 RULES OF THE ORGANIZATION

5.1 Bylaws Distribution. All Conference officers, district officers, and coaches are to be issued annually a copy of the Conference Rules, Regulations, and Bylaws. One copy of the National Federation of State High School Association Rule Book will be provided to each district. All these publications are to be kept current at all times by posting any changes immediately.

5.2 Elections. The Commissioner shall be elected for a term of two (2) years commencing in November but not to coincide with the election of the Executive Vice President. Commissioner shall be elected by the present Board of Directors and the Executive Committee on a 3/4 majority of the total eligible votes.

- 5.2.1 Each nominee for Commissioner, who is not the incumbent Commissioner, shall have served at least two (2) years as President of a District, and at least three (3) years as a member of the Executive Committee.
- 5.2.2 If the incumbent Commissioner chooses not to seek reelection, and no other candidate is willing to stand for election to the office of Commissioner, who meets the qualifications stated in the immediately preceding sentence, the Executive Committee may specify lesser qualifications that will apply to that election.
- 5.3 The Executive Vice President shall be elected in March of every other year to serve a two-year term of office. This election will be based on a 3/4 majority of the total eligible district votes. The Executive Vice President will serve as a full member of the Executive Committee. See § 7.2.0.
- 5.4 The officers of each district are to be elected by the parents and coaches in that district by December 31 of each year, except those districts whose Bylaws provide for a two-year term. Results of each election are to be communicated to the Ute Conference Secretary and Treasurer by December 31. It is strongly recommended (although not required) that district presidents serve a minimum of two-year terms.
  - 5.4.1 The officers of each district shall select and approve the coaches for that district but may not select as a coach a person who is under Ute Conference sanction. The selection of coaches by popular election is prohibited.
- 5.5 Meetings. The Board of Directors shall hold its regular meeting in at least seven (7) calendar months during any twelve (12) calendar months without special notice and by virtue of these Bylaws, at such place, date, and time as shall be designated by the Commissioner through notice given not less than five (5) days prior to the meeting date. The District President or a representative must be present at all designated monthly meetings. Failure to do so twice will result in at least a \$200.00 fine and loss of voting rights for the remainder of the season. Additional regular, monthly meetings may be held if deemed necessary by the Commissioner or Board of Directors.
  - 5.5.1 Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Commissioner or any three (3) members of the Executive Committee. The person or persons authorized to call special meetings of the Board may designate the place and time for holding any special meeting of the Board. Any such special meeting must be held within Salt Lake, Tooele, or Davis Counties. Ten (10) days written notice stating the time, date, and place must be given for special meetings.

- 5.5.2 Emergency Meetings. Under extraordinary circumstances an emergency meeting may be called by the Commissioner. Under an emergency meeting, the Commissioner is required to give the best notice possible via e-mail or telephonic.
  - 5.5.3 Rules of Meeting Conduct. All meetings shall loosely be governed under the standard of “Robert’s Rules of Order” unless temporarily suspended by a unanimous vote of those present.
  - 5.5.4 Voting. Voting at any Board meeting is limited to representatives of fully franchised member districts and Conference officers.
  - 5.5.5 Quorum. A majority of the Board shall constitute a quorum for the transacting of business at any meeting of the Board, other than business affecting a change to the Bylaws, which will require the presence of 2/3 of the Board.
- 5.6 Appointments, Delegation, and Committees
- 5.6.1 All appointments, delegations of authority, and committees are solely reportable to the individual or group creating them and in no way have any authority exceeding the individual or group creating them.
  - 5.6.2 Vacancies. Any vacancy occurring in the Board of Directors or officers of the Conference shall be filled, for the unexpired term, by the Board of Directors.
  - 5.6.3 Resignation. Any member district may resign or withdraw by filing a written resignation or withdrawal with the Secretary, but such resignation or withdrawal shall not relieve a member district of the obligation to pay any dues, assessments, or other charges thereto accrued and unpaid.
  - 5.6.4 Reinstatement. Upon written request signed by a former member district and filed with the Secretary, the Board of Directors, and by the affirmative vote of 3/4 of the members of the Board, may reinstate such former member district to membership upon such terms as the Board of Directors may deem appropriate.
  - 5.6.5 Removal of Board Members. A Board member may be removed for cause by a 2/3 vote of the Board of Directors. Items for cause will include but are not limited to failure of a representative to attend two (2) Board Meetings in a calendar year without a reasonable excuse.
- 5.7 Amendments in Bylaws. Amendments, deletions, additions or changes in the Bylaws of the Conference shall be appropriately submitted by league presidents

only during the months of February and March of each calendar year. The Commissioner may submit amendments, deletions, additions, or proposed changes in the Bylaws of the Conference at any regularly scheduled meeting, special meeting, or emergency meeting.

5.7.1 Each amendment of the Bylaws requires a vote of 2/3 of the Board of Directors.

5.7.2 Any abstention during a bylaw vote will be considered a non-voting member as if the member is not present.

## 6.0 DUTIES OF THE BOARD OF DIRECTORS

6.1 The Boards duties include but are not limited to the following:

6.1.1 To establish, promulgate, adopt, and enforce the Articles, Bylaws, policies, written resolutions, and decisions of the Conference.

6.1.2 To supervise the finances of the Conference.

6.1.3 To accept or reject any or all applications for membership in the Conference.

6.1.4 To sit in review as a Board of Appeals on determinations of the Commissioner regarding interpretation of Bylaws, protests, and discipline. The decision of the Board is a final determination and not subject to further review.

6.1.5 DELETED (1992).

6.1.6 To enact, amend, repeal, and adopt Articles of Incorporation and Bylaws as the Board from time to time deems necessary and advisable.

6.1.7 To have jurisdiction over the actions of any individual participant in any activities of the Conference.

6.1.8 To determine the insurance coverage and amounts to be maintained by the Conference and so instruct the Treasurer. See § 7.4.5.

6.1.9 To establish regulations not having the status of Bylaws for the conduct, operation, and direction of the Conference; to direct the Commissioner, Executive Officers, and Executive Committee to undertake specific action; and to approve and ratify recommendations, actions, and contractual commitments of the Executive Committee and Conference officers.

6.1.10 Any other action necessary to meet the objectives in these bylaws.

## 7.0 DUTIES OF THE CONFERENCE OFFICERS

### 7.1 Commissioner

- 7.1.1 To preside and conduct the Board and Executive Committee Meetings.
- 7.1.2 To interpret and construe, with assistance of legal counsel, implement and enforce the Bylaws, polices, and determinations made by the Conference.
- 7.1.3 The Commissioner shall have the responsibility of the interpretation and construction of these Bylaws. Any and all decisions made by the Commissioner may be appealable to the Board of Directors for final determination; however, the interpretation and construction of the Commissioner shall be overturned only if found by the Board of Directors to be clearly erroneous, arbitrary, or capricious.
- 7.1.4 To arbitrate a timely filed protest by a district with regard to any alleged impropriety, other than game officiating, which occurs in a game played by that district.
- 7.1.5 To initiate, conduct, and conclude investigations with respect to infractions and violations of the Bylaws, policies, and regulations of the Conference; to order audits of financial records and books of a district; to conduct hearings with respect to Bylaw infractions and violations, including the taking of testimony and evidence; to make and enter findings and conclusions regarding infractions and violations; to establish, impose, and enforce fines and penalties, including probation and suspension of a district, subject to review of the Board of Directors as set out herein.
- 7.1.6 To recommend policies and procedures for consideration by the Executive Committee and the Board of Directors.
- 7.1.7 Disciplinary Powers of the Commissioner. The Commissioner shall have the following powers with respect to Conference discipline:
  - 7.1.7.1 The Commissioner may, at his option, appoint legal counsel or a committee made up of members of the Board of Directors, for the purpose of making recommendations as to penalties imposed upon a district for alleged Bylaw infractions;
  - 7.1.7.2 To investigate or appoint legal counsel or others to investigate alleged violations and infractions of the Articles, Bylaws, and policies of the Conference. Such investigations may be conducted by the Commissioner on his own volition or upon request of a district president. The Commissioner shall require a

complaining district president to set forth specifically and in writing the complaint and the alleged basis therefore.

- 7.1.7.3 To undertake an investigation with respect to infractions and violations, call for and conduct audits of books and records of a district, examine district officers, coaches, players, parents, and other voluntary witnesses.
- 7.1.7.4 To hold and conduct formal or informal hearings with respect to alleged violations and infractions. Such hearings shall be conducted after notice has been given to the district under investigation and such district shall be given an opportunity to be present at such hearing and to present its position and evidence.
- 7.1.7.5 To analyze and evaluate the evidence, statements, and investigation materials, and to determine the appropriateness of sanctions, probation or suspension.
- 7.1.7.6 Upon the conclusion and determination made by the Commissioner that a violation of the Articles, Bylaws or policies of the Conference has occurred, the Commissioner shall notify the president of the district involved. With the exception of a determination of suspension, the decision of the commissioner as to “No Action,” sanction, or probation shall be final, unless the district involved shall undertake an appeal to the Board of Directors.
- 7.1.7.7 Disciplinary action taken by the Commissioner, other than the suspension of a district may be appealed to the Board of Directors as provided in § 9.2.
- 7.1.7.8 If the decision of the Commissioner recommends the suspension of a district, such recommendation shall be forwarded to and reviewed by the Board of Directors at the earliest regular meeting. The Board shall, in its consideration of the matter, review the Commissioner's recommendation and any further evidence and statements that may be presented in favor of or against suspension. The recommendation of the Commissioner shall be given due weight, but shall not be deemed presumptively correct. A district shall be suspended from the Conference upon the vote of 2/3 of all the constituent districts. If the vote of the Board of Directors is not to suspend the district, the Board shall thereupon refer the case back to the Commissioner for further review and decision in accordance with these Bylaws.

7.1.7.9 In the event it is determined that any team within the Ute Conference has violated these Bylaws by allowing an ineligible player to participate in any Conference game, the Commissioner shall have the discretion to impose sanctions against the ineligible player, coach, or District president as he/she deems appropriate, subject to review by the Board of Directors as provided herein. If it is determined that the violation was intentional and committed with the knowledge of the district president or any team coach, the team shall forfeit all games in which the ineligible player has participated.

7.1.8 The basis and grounds for investigation by the Commissioner shall include one or more of the following elements. An alleged violation of any provision of the Bylaws or parts thereof;

7.1.8.1 Competing under an assumed name;

7.1.8.2 Unsportsmanlike conduct or other actions on the field which are degrading to the Conference;

7.1.8.3 Striking any coach, assistant coach, manager, official, player, spectator, or any other person involved with any Conference activity;

7.1.8.4 Using profane or obscene language, whether on the field of play or as a spectator; or

7.1.8.5 Any unauthorized use of funds within any organization, district, or association of the Conference.

7.1.9 An outgoing Commissioner may serve on the Executive Committee (without a vote) for the period of one (1) year after retirement as Commissioner in the capacity of Chairman of the Board.

## 7.2 Executive Vice President

7.2.1 To act as Commissioner with full power and authority at times of the Commissioner's absence.

7.2.2 To fill in the unexpired term of the Commissioner should the Commissioner for any cause be unable to complete the normal term of office.

## 7.3 Vice Presidents

- 7.3.1 To organize the schedule of games each year designating dates, times, sites, opponents, and home teams.
  - 7.3.2 To compile, develop, and administer programs for all acceptable methods of raising funds.
  - 7.3.3 To supervise all insurance needs of the Conference.
  - 7.3.4 To take charge, control, and manage all equipment and property belonging to the Conference.
  - 7.3.5 To supervise any Conference committees.
  - 7.3.6 To chair any Conference committees.
  - 7.3.7 To help supervise hosting or traveling.
  - 7.3.8 To manage all advertising and promotion of the Conference.
  - 7.3.9 To inform and promote all news media of the scores of the games and the activities of the Conference as a whole, such as banquets, scholarships, elections, championships, intersectional games, etc.
- 7.4 Treasurer
- 7.4.1 To control all fund matters of the Conference.
  - 7.4.2 To receive and disburse monies as prescribed in the Bylaws.
  - 7.4.3 To supervise and audit any district's financial operations and submit a written report of the audited district's financial condition as recorded on the books of the Conference Treasurer and the district.
  - 7.4.4 To report to the Board on the overall financial condition of the Conference.
  - 7.4.5 To acquire such insurance policies as prescribed by the Board and administer them.
- 7.5 Duties of Arbiter
- 7.5.1 Ensure that all officials working in the Conference are registered with the Utah High School Activities Association and have completed the Part One National Federation of State High School Associations Rule Test. Officials shall wear the approved uniform prescribed by the Utah High School Activities Association.

- 7.5.2 Schedule three (3) qualified officials for each league game. No district is permitted to increase the fee structure established by the Board of Directors for the purpose of soliciting officials to officiate the district's games.
  - 7.5.3 Provide appropriate Conference Bylaws to all participating officials.
  - 7.5.4 To arbitrate all official related problems to final solution. Consultation with the Commissioner may be sought.
  - 7.5.5 Provide rule interpretation training to any interested district.
  - 7.5.6 Communicate appropriate concerns of the Board of Directors to game officials.
  - 7.5.7 The assistant arbiter will function as arbiter in the absence of the arbiter.
- 7.6 Duties of Secretary
- 7.6.1 The Ute Conference Secretary handles communications, calls, and letters to all franchised member districts. Responsibilities include recording the minutes of the Board meetings and mailing said minutes to all district presidents and the Ute Conference Executive Board. Responsible for mailing notices to all franchised member districts for upcoming Board meetings. To keep all minutes of meetings for the Ute Conference recorded and filed for future reference.
- 7.7 Duties of the District Officers
- 7.7.1 To create and maintain an operating organization sufficient to support the district's share of the Ute Conference Incorporated.
  - 7.7.2 To appoint and supervise coaches of the teams within the district.
  - 7.7.3 To have one team participating in as many classifications as possible as required by the Conference.
  - 7.7.4 To raise such financing as may be necessary to meet the minimum standards set forth in these Bylaws.
  - 7.7.5 To secure and maintain the home playing and practicing areas used by the district.
  - 7.7.6 To acquire and maintain the proper equipment for the district teams as prescribed by the Conference.

- 7.7.7 To collect such fees as may be required by the Board.
- 7.7.8 To provide for the orderly conduct of the games and fans in attendance at the district home games.
- 7.7.9 To obtain a written agreement from the parents or guardian of each player that he/she may participate. A Standard form used by the Conference must be used.
- 7.7.10 To submit to the Conference Treasurer all money received by the district.
- 7.7.11 To follow Conference procedure in all purchases and expenditures by the district.
- 7.7.12 To appoint one or more persons in the district as reporter who shall be charged with the responsibility to report game scores as soon as possible, after the games are completed, to the designated official scorekeeper. Scores must be reported by 4:00 p.m. on the day of the game.
- 7.7.13 To provide all appropriate documentation for certification of respective districts as required by these Bylaws and the policies and procedures of the Ute Conference.

## 8.0 FINANCE

- 8.1 Franchise fees and insurance costs will be assessed to each district by the Conference Treasurer based on the number of participants on each district's certified roster at the initial date of certification for the current season. The franchise fee per participant will be set by the Board of Directors each year. The insurance costs will be set by the approved vendor.
- 8.2 Franchise periods run from January 1 through December 31 each year. Fees will automatically be deducted from each district's financial statement upon submission of the certified rosters and an accurate count is made of each district's registered players. In the event a district has not deposited registration funds by September 1st, that district will immediately be suspended, and a full investigation will be initiated.
- 8.3 Member districts shall forfeit the entire franchise fee to the Conference should said districts withdraw or resign after said sum has been paid into the Conference treasury.
- 8.4 Each district will be assessed a proportionate share of any insurance premium, annually, as required by the Conference.

- 8.5 All bills for expenses incurred and all receipts of fees, income, or donations for member districts of the Conference will be submitted to the Conference Treasurer for payment or custody.
- 8.6 The annual franchise fee paid by each district and any other funds arising from the activities of the Conference as a whole, its Board, or Officers, but not from the districts individually, will be controlled for the benefit of the Conference by the Board.
- 8.7 All monies and assets, real and personal, obtained by a district whether through registration fees, gifts, fundraising projects, or other sources, shall and are deemed to be the property of the Conference to be held, invested, and distributed subject to the provisions of these Bylaws.
  - 8.7.1 All monies from whatever source collected or received by a district shall be forwarded to and deposited with the Conference Treasurer not later than three (3) working days from the date of receipt thereof.
  - 8.7.2 All monies deposited by a district with the Conference through the Conference Treasurer will be held in trust by the Conference for the sole and exclusive use of the depositing district, and the funds, assets, expenditures, and transactions of each district shall be maintained by the Conference as a separate ledger account. Access to and review of the records and accounts of a district with the Conference shall be made available by the Commissioner and Treasurer at any time during reasonable office hours upon request of the district president.
  - 8.7.3 All other property and assets secured or obtained by a district, real or personal, shall be held in the name and title of Ute Conference Incorporated in trust for the sole and exclusive use of said district. Certificates, deeds, and other documents of title evidencing such interest and assets shall be transmitted to the Commissioner by the district president not later than thirty (30) days from receipt thereof by the district.
  - 8.7.4 Monies and assets of the Conference shall be invested by the Conference Treasurer as directed from time to time by the Board of Directors so as to obtain the highest rate of return consistent with the objectives of the Conference.
- 8.8 Disbursements of Conference funds and district funds in Conference custody shall require two (2) signatures.
- 8.9 The extent of financial participation by the Conference for approved travel expenses for travel outside the Conference area, when deemed necessary for a team to travel, will be determined at the appropriate time by the Board, based on the condition of the Conference treasury.

- 8.10 Conference and district officers responsible for Conference funds shall be bonded by bond obtained by the Conference and paid for out of Conference funds.
- 8.11 In the event of a default by a member district, the Board of Directors shall determine the financial condition by an audit of the financial records of the district involved, which audit shall be made by the Treasurer or other persons appointed by the Commissioner. In the event a financial deficit exists, a sale of the equipment and other assets owned by the district shall be made at auction as outlined in these Bylaws. The proceeds of such auction shall be applied to the district deficit, and any remaining deficit will be assessed to each district on a prorated basis according to the official registrations of each district as of the September 15 last occurring.
- 8.12 In the event of a financial deficit by the Conference for any other reason, each district will be assessed a proportionate part of the deficit according to the official registration of each district as of the September 15 last occurring.
- 8.13 The cash balance of each district will be determined at the end of each month.
- 8.13.1 If a positive cash balance exists for a district, the excess funds will be deposited in a common investment fund as approved by the Board of Directors with a separate detail kept of each district's share. Interest earned shall be distributed to each district based on its pro rata share of the investment less a 10 percent (10%) administrative fee.
- 8.13.2 If a deficit exists in a district, an assessment will be made against that district to be calculated at the current interest being paid on the investment account plus 5 percent (5%).
- 8.14 The Treasurer will furnish reports at June 30 and for the months of August through December of the financial position of the district to each respective district president, with a summary to the Conference Commissioner. Such reports will be prepared on or before the third Monday of each month succeeding the closing of the previous month's activity. The Treasurer will submit a consolidated statement of cash receipts and disbursements to the Board of Directors for the year ended June 30 and December 31.
- 8.15 Each district is required to submit a proposed financial budget and district authority of officers for the coming football season by the February meeting of each year. Included in the proposed budget shall be all anticipated revenue and expenses, and the district will indicate the number of registrations anticipated, and will also indicate the proposed registration fee as the basis for the total fees anticipated.

- 8.16 Each district is authorized to maintain a separate depository account (checking account) hereafter called the “Local Account” to cover refunds, officials fees, concession expenses and other minor expenses incurred by the district. The amount allotted to each district that may be kept in the depository account during the months of April through December shall be set annually by the Conference Treasurer and the Commissioner. The LOCAL ACCOUNT FUNDS may be obtained upon request made to the Conference Treasurer. The initial deposit for the Local Account may be with a request for a check, not to exceed the above stated amounts.
- 8.16.1 A One-Time “Draw” may be requested without proving detailed expenses at the time of the “Draw.” The advance is then deposited into the District Local Account. This advance account must be accounted for by November 1st of each year. By “accounted for” means that you must send a detailed report of how those funds were spent so that it can be properly debited against the various expense codes. If the advance account is not drawn to zero (0) by reporting your expenses against that account a fine may be assessed against your district, not to exceed \$100.00
- 8.16.2 Upon depletion of the Local Account funds, a report of the expenses will be made to the Conference Treasurer along with receipts pertaining to the expenses, who will then reimburse the district as needed. A district may not deposit any funds given to or collected by it to this Local Account. The only authorized deposits are reimbursements from the Conference Treasurer. The fund shall not be more than \$150.00 between December 31st and April 30th. All Local Account bank statements must be mailed to the Ute Conference Treasurer each and every month. Your bank must be notified as to the mailing address of the Conference Treasurer and direct them to mail said statements directly to the Conference Treasurer. Within a three day period the statements will be mailed to the District Treasurers. This will eliminate one of the items that has to be turned in at the end of January. The Conference Treasurer will keep a copy of bank statements on file at all times.
- 8.17 To insure proper balance of district purchases by district, the following procedure is to be followed: A credit line will be established by the Conference Treasurer for each district according to the previous year's registration income, (NOT including any fund raisers included in the registration fee) less refunds and returned checks still on the Conference books, plus cash on hand, less amounts owed.
- 8.18 The financial records of the Conference will be audited annually by a committee of three appointed by the Commissioner or, in lieu of such committee, a certified audit shall be presented to the Board of Directors by the Commissioner.

- 8.19 Each district shall forward to the Conference Treasurer, by January 31st of each year, the financial records of the district for the year ended December 31st. These shall include, but not be limited to, district registration receipt books and Conference deposit books.
- 8.20 In the event the Conference Treasurer finds it necessary to schedule workshops to teach the financial procedures of the Conference to the district treasurers and presidents, attendance at such workshops shall be mandatory and any district not represented at such workshops shall be subject to sanction.
- 8.21 Those districts in debt on December 31 of any year will be placed on financial probation. The requirements of financial probation are:
- 8.21.1 A meeting will be held between the district, Board of Directors, and the Ute Conference Finance Committee by March 1. At this meeting the district will present to the Finance Committee their fundraising plan to eliminate the debt by no later than December 31 of the same year.
- 8.21.2 If the existing debt, after reasonable efforts have been made, cannot be liquidated, the district may petition the Ute Conference Board for relief by providing a plan of debt retirement that is acceptable to said Board of Directors. If the district does not retire its debt in the time frame detailed in this section, suspension may be initiated.
- 8.22 Immediately following the last scheduled game each year, the Conference Treasurer will evaluate the financial position of each district to determine their possible debt. Debt evaluation will also include suppliers. Those districts who are in debt at the time of evaluation may not be allowed to have any of their teams participate in any post-season play. The Commissioner and Treasurer may grant a waiver if the district evidences that the debt incurred is a direct result of equipment costs to register increased players (up to one half of said costs), and that said district provides a plan satisfactory to the Commissioner and Treasurer for an orderly liquidation of said debt.
- 8.23 Insurance. Every district must promptly remit for the insurance premium for football accident insurance coverage as provided through the Ute Conference Incorporated. A district may comply with requirements for this accident insurance coverage prior to the start of the practice season so that all PLAYERS turning out for tryouts are covered. The basic accident policy will cover injuries sustained by players, coaches, managers, etc. while participating in the play of football during a game or practice, playoff, or championship game, while participating in a bowl or post season game, or while traveling directly to or from a scheduled game, practice session or game.
- 9.0 CONFERENCE DISCIPLINE

- 9.1 For infraction or violation of the Conference Articles and/or Bylaws, or for other cause, the Conference may impose sanctions, probation or suspension as hereinafter defined upon a district, district officer, coach, assistant coach, team or player.
- 9.1.1 Sanctions are defined herein as a fine, forfeiture of games, ineligibility of a player, coach, assistant coach, district officer, team or anyone else involved with any Conference or district activity to participate in one or more games or other restriction and condition placed on full participation in the Conference short of probation or suspension. Players and/or Coaches that are ejected from a game for any reason are immediately ineligible and cannot participate during the remainder of the game. In addition, if this is the players and/or coaches first (1st) ejection of the season, he/she shall not be eligible for the next scheduled game as well. If this is the players' and/or coaches' second (2nd) ejection of the season, he/she shall not be eligible for the next two (2) scheduled games. After three (3) ejections during any one season, the player and/or coach shall not be eligible to participate for the remainder of the season, including Post-Season play. NOTE: Illegal participation of any ineligible player and/or coach will result in the forfeiture of any and all games the ineligible player and/or coach participated.
- 9.1.2 Probation is defined herein as a conditional status for a serious violation of the rules and Bylaws of the Conference. A district or team thereof, under probation, may not participate in Conference championship and it may not engage in post-season games. A district under probation does retain voting rights in the Conference. A coach, assistant coach, district officer or anyone else involved in any Conference or district activity, under probation, may be precluded from participation in Conference and/or district activities as provided in the terms of the probation.
- 9.1.3 Suspension, as defined herein, is for a severe breach of the rules or Bylaws, cumulative or individual. A district, if suspended, forfeits forthwith its franchise, its voting rights, and membership in the Conference, and is not eligible to participate in Conference activities as of the date suspension becomes effective. A district under suspension will have its equipment sold to the other districts in the Ute Conference and the individuals participating in the district will be reassigned to neighboring districts by the Board of Directors of the Ute Conference. A coach, assistant coach, district officer or anyone else involved in any Conference or district activity, if suspended, is not eligible to participate in either district or Conference activities as of the date the suspension becomes effective. The suspension of any individual may be for either a definite or indefinite term. NOTE: In the event of a forfeiture of any game for standing purposes, the rule shall be the same as used by the Utah High School Activities Association. That is, presently, to award the win to the

opposing team of a forfeited game and a loss to the forfeiting team. Said awarded wins may substantially change the yearend standings.

- 9.2 Disciplinary Appeal Procedure. All appeals of disciplinary action taken or not taken by the Commissioner must be submitted in writing through the District president to the Commissioner within ten days after the written or verbal decision of the Commissioner which is being appealed. The written appeal must set out specifically the basis for the appeal and the reasons why the Commissioner's decision is believed to be clearly erroneous arbitrary or capricious. Appeals will be handled as follows:
- 9.2.1 The appeal will be heard by the Board of Directors at the next regularly scheduled meeting of the Board unless the appeal is accompanied by the payment required below. In its review, the Board of Directors shall consider the Commissioner's decision to be presumptively correct, and the decision shall not be reversed or overturned unless it is shown to be clearly erroneous, arbitrary, or capricious. If the decision of the Commissioner is reversed or modified, the Board shall determine the sanction, probation or suspension, if any, to be imposed.
  - 9.2.2 Until reversed or modified, the decision of the Commissioner shall remain in full force and effect.
  - 9.2.3 Due to the number of members of the Board of Directors, it is difficult to schedule special meetings of the Board and have a quorum in attendance. Consequently, before the Commissioner will schedule a special Board meeting to consider an expedited appeal, a payment of \$200.00, in cash or certified funds, must be received by the Commissioner. If the Commissioner's decision is upheld, that payment shall be forfeited to the Ute Conference. If the Commissioner's decision is reversed or substantially modified, however, the payment will be refunded to the district president through whom the appeal was filed or anyone designated by the district president.
  - 9.2.4 No district or person shall be deemed to have exhausted available Administrative remedies until the district or person has timely perfected an appeal through a district president and a decision on that appeal has been made by the Board of Directors. To the extent allowed by law, no district or person shall have a right to appeal or challenge disciplinary action in a court of law until that district or person has exhausted available administrative remedies as provided in the immediately preceding sentence.
- 9.3 Application to Non-Disciplinary Appeals. The appeal procedures of Section 9.2 apply to non-disciplinary decisions of the Commissioner with the following modifications: A special meeting of the Board of Directors will not be called to

consider a non-disciplinary appeal. All such appeals will be heard during regularly scheduled Board meetings. No non-disciplinary appeal will be considered unless a payment of \$200.00, in cash or certified funds, accompanies the written notice of appeal delivered to the Commissioner. That payment will be forfeited to the Ute Conference if the Commissioner's decision is upheld but will be returned if the Commissioner's decision is reversed or substantially modified by the Board.

9.4 District Administration and Discipline. Each district shall be responsible for its own internal regulations, operations, conduct, and it may establish such provisions with respect thereto which are not otherwise inconsistent with these Bylaws. Among other things, each district shall be responsible for and have the authority to appoint, discipline, and dismiss its own officers, coaches, and assistant coaches.

9.5 The ranking member, home district officer present is responsible for the enforcement of the rules and regulations of the Conference at any game played within his/her district. Violations observed by any Conference or district officer shall be reported in writing to the Commissioner.

9.6 The district president or other designated district officer shall notify the Conference Commissioner or secretary whenever a district places one of its own officers, coaches, or assistant coaches on probation or suspension.

## 10.0 EQUIPMENT

10.1 All equipment purchased by member districts of the Conference shall become the property of the Ute Conference Incorporated. Said equipment shall be reserved for the exclusive use of the district by whom it was purchased as long as such district is a franchised member of the Conference.

10.1.1 Each district may choose to sell their game jerseys to their players at the beginning or end of each season. The district may have the option to make that purchase mandatory and include the cost of jerseys to the registration fee or sell the jerseys at the end of the season to the players desiring to purchase their jerseys.

10.2 All district equipment will be stored within two (2) weeks after the final game of the season of each district. Each district will be required to account for, assemble, and deliver its equipment to such place as shall be approved by the Commissioner. Additionally, the "Equipment Location Letter and Inventory List" must be submitted to the Ute Conference according to the policies and procedures of the Conference.

10.3 Each district has the responsibility for the maintenance, upkeep, and replacement of all equipment of that district.

10.4 Equipment Specifications - All teams must be fully equipped with a complete line of high quality, safety-first equipment for every player taking part in any practice contact sessions, scrimmage, or game. The following equipment items are mandatory in all divisions:

10.4.1 Helmet and Face Mask - (The helmet and face mask are the most important equipment a football player wears because they are intended to protect the nerve center of the entire body.) The helmet and face mask must meet the NOCSAE test standards and have a visible exterior warning label attached. They must further meet all the current National Federation of High School Association standards.

10.4.2 Shoulder Pads - Shoulder pads should be of corrugated, molded fiber or plastic material and, for sanitary reasons should be padded with a coated, washable finish. Adjustable elastic underarm straps should be of a cantilever type. Shoulder pads must be fully covered by a jersey.

10.4.3 Hip Pads - Hip and tailbone pads should be of a molded, corrugated fiber or plastic material covered on the outside with shock absorbing material.

10.4.4 Thigh Pads - Thigh pads should be of a molded, corrugated, or plastic material.

10.4.5 Knee Pads - Knee pads should be constructed of durable, shock absorbing material. Knee pads must be worn over the knee and under the pants.

10.4.6 Jerseys - Game jerseys for all division ages will consist of rayon/cotton or cotton/rayon material. Double shoulders and double elbows shall be optional and not required. It is recommended numbers be sewn on; however, air-dried or processing stenciling can be used if desired. It is required that no smaller than six (6) inch front numbers and no smaller than eight (8) inch back numbers be used. Any advertising placed on the player's uniform must be done on a team basis only with prior approval of the Ute Conference Board of Directors. Tear-away jerseys or jerseys that have been taped, tied, or altered in any manner which produces a knot-like protrusion are illegal.

10.4.7 Pants - Pants may be either a shell or one-piece construction, natural or colored. One-piece pants must have removable pads. Knit material is recommended with either tunnel belt loops or attached web belt. Thigh-guard pockets should be sanforized cotton drill cloth and for longer wear should be hanging from waistband. Kneepad pockets should be sanforized drill cloth or self-material in envelope style. Football pants are sized according to waist measurements; allowances are made for wearing of hip pads. Age and size should be indicated when ordering.

- 10.4.8 Teeth Protector- It is required that each player should be fitted with a durable, well-made teeth and mouth protector, and it is required to be worn in all games and contact drills.
- 10.4.9 Athletic Supporter-All boys must wear a good quality athletic supporter during all football practice sessions, games, etc. All girls must wear the protectionary equivalent.
- 10.4.10 Shoes - Official footwear for all divisions will conform to National Federation of State High School Association rules.
- 10.4.11 Optional Items - Optional equipment, such as stockings, parkas, jackets, etc., may be purchased at the discretion of the district; however, it is recommended that every team have all of its players equipped with some sort of foul weather gear.
- 10.4.12 Ball - The approved football shall be of good grade leather, rubber, or composite materials. The following specifications will apply to all classifications: Division 1 Teams (Gremlin and PeeWee) will use Wilson "TDJ" (F1360JR) or comparable specifications. Mity Mites may use either Wilson "TDJ" (F1360) or Wilson "TDY" (F1300), FL512, or comparable specifications, provided such team provide its own football. Division 2 Teams shall use the Wilson "TDY" (F1300) FL512, or comparable specifications as determined by the Commissioner.
- 10.4.13 Junior Games Only - An official high school football may be used by either team. This ball must be approved by the head official prior to the beginning of the game. The team must provide its own ball.
- 10.4.14 Official balls made of rubber, leather, or composite materials may be used interchangeably if approved by the head official prior to the beginning of the game.
- 10.4.15 Where only one ball is used, all home teams are responsible for a satisfactory game ball being available, as determined by the head official. If rubber, leather, or composite material balls are used interchangeably, each team is then responsible for a satisfactory ball being furnished. Should none of the balls be satisfactory, the judgment of the official as to the ball to use will be binding.

## 11.0 COACHES, BUSINESS MANAGERS, AND GAME OFFICIALS

- 11.1 Coaches - Each district shall appoint one (1) head coach for each team and such managers and assistant coaches as appropriate. These personnel should be of

- unquestionable character with a profound interest in and knowledge of football and the players.
- 11.2 A football coach or assistant should at all times set a good example by his/her behavior for the players in his/her charge. He/she should always remember to:
- 11.2.1 refrain from smoking in front of players during game time or practice time;
  - 11.2.2 refrain from profane or abusive language in the presence of the players;
  - 11.2.3 not criticize players in front of spectators, but reserve constructive criticism for private or in the presence of the team so all might benefit;
  - 11.2.4 accept decisions of officials on the field as being fair and called to the best ability of the officials;
  - 11.2.5 not criticize the opposing team, its coaches, or fans by word of mouth or gesture;
  - 11.2.6 not permit "sweating down" tactics so that a player will make the team weight. "Sweating down" is to include steam rooms, steam cabinets, rubber sweatsuits, or any method that is injurious to the health of the players;
  - 11.2.7 not permit a player to reenter any game after being badly bruised or injured;
  - 11.2.8 abide by the team doctor's decision in all matters of players' health, injures, and ability to play;
  - 11.2.9 refrain from excessive "sideline coaching" and leaving the bench area to shout instructions from the sidelines;
  - 11.2.10 strive to make every football activity serve as a training ground for life;
  - 11.2.11 be prepared to hold down the score of any game, once the outcome of that game is no longer in doubt.
- 11.3 It is "MANDATORY" that all coaches in the Ute Conference be certified. Certification will require any coach (head or assistant) to attend a Ute Conference sanctioned clinic and pass a Ute Conference security screening. Any coach not certified will not be allowed to coach in the conference. Each coach will receive a Photo ID. This I.D. must be visibly worn around the neck or chest area. Only coaches who are on the roster of the participating team are allowed inside the

- ropes. Any coach not wearing Conference I.D. will be asked to move outside the coaching area (behind the ropes). Failure to do so, or returning to the coaching area without said I.D., arguing with a District President, District Officer, or Conference Executive board member, may result in suspension for the balance of the season.
- 11.4 "All Coaches" in the Ute Conference MUST have attained the minimum age of eighteen years on or before the second Saturday of August of the current season.
- 11.5 A coach who, during the same calendar year, has acted as a head coach, assistant coach, or team manager in another youth contact football organization (excluding high school football) may not be a head coach, assistant coach, or team manager of a Ute Conference team in the same age classification.
- 11.6 The home team is responsible for payment of officials where it is not provided by the Conference.
- 11.7 Game officials may declare the game forfeited by any team not ready to play ten (10) minutes after the official scheduled game starting time.
- 11.8 A game official may not officiate a game in which his/her son(s)/daughter(s) play. Any deviation from this policy must be approved by the arbiter.
- 11.9 Timer. The official on the field keeps time.
- 12.0 TEAM AND DISTRICT REQUIREMENTS FOR REGISTRATION
- 12.1 Registration cutoff occurs at the time of the team number submission deadline except where a team has less than twenty-five (25) qualified registered players.
- 12.2 Each player will be designated to an age group at the time he/she registered, no player will be placed on a waiting list.
- 12.3 All players must be registered with the district's Executive Committee liaison at least five (5) days before participating in a league game.
- 12.4 Once a team roster reaches thirty-four (34) players, that team must be divided into two (2) teams, all teams in the same age group may not have more than a 3 player difference on each team at the official weigh-in (unless waived by the Commissioner).
- 12.5 Early communication may be made with potential players via mail or phone to facilitate registration for the purpose of financial and organization planning.
- 12.6 Player Registration.

12.6.1 Regular player registration may begin on the first Saturday of May of each year, but must be held starting on the third Saturday in July of each year.

12.6.2 Player registration will include (1) birth certification by state or federal papers, or church record; (2) signed parental or guardian permission form; (3) any player registration fee required by team for ID cards, weigh-in, equipment expense, paid officiating, etc.; and (4) at any time, in the opinion of the district president, a prospective registrant may be required to furnish an examining physician's statement as to the ability of the registrant to participate in the program.

12.7 New players may not be added to a roster after the second weigh-in unless specific approval is obtained prior to registration of said players by the district's assigned Executive Committee liaison.

12.8 Parent or Guardian Consent. Parent or guardian consent must be on file, in writing, with the district before any player will be permitted to participate in the Conference activities. Team rosters, verified by signature of the district official and certified by an Executive Board liaison, consisting of those eligible players, must be on file with the Conference Executive Board two (2) days before the game.

12.9 Scholastic Requirements. The Conference strongly encourages each registered player to maintain a sound scholastic record. All members of the Conference, including, but not limited to, members of the Conference Executive Committee, members of the Conference Board of Directors, district officers, and district coaches and assistant coaches, shall do their utmost to assist any such player in maintaining a sound scholastic record when requested to do so by an appropriate party or parties.

## 12.10 RESIDENCE REQUIREMENTS

12.10.1A player is eligible to play in the district in which the player resides as of the date the player is weighed-in and placed on an official roster. The district of residence of a player is the district in which the custodial parent or legal guardian resides with the player or the district in which the player resides (a) while in the custody or under the supervision of a Utah state agency, or (b) while under the supervision of a private or public agency which is duly authorized by the state to provide child placement services. A player whose custodial parent or legal guardian does not reside in Utah is considered to be a resident of the district in which the player lives if the requirements of UTAH CODE ANN. § 53a2-202 have been satisfied and a copy of the designation of guardianship issued by the school district is maintained with the player's registration. For purposes of these Bylaws

residence requires two elements: (1) bodily presence at a domicile (2) with the intention of remaining in that place more or less indefinitely. Moving into a district temporarily for the purpose of establishing residency for a player to play football does not satisfy those elements. Subject to the foregoing, unless the contrary is shown by competent evidence, the residence or domicile of a player will be determined in accordance with the following standards: (a) the residence of a player is normally that of the player's father, or if the father is dead, that of the player's mother; (b) if both parents are dead, then the player's residence is that of the duly appointed guardian; (c) if the parents are separated or divorced, except as provided herein, a player's district of residence is the district of residence of the parent to whom custody is awarded and with whom the player lives; (d) a player whose parents or guardian move into a district to establish a permanent residence is eligible to register in that district; (3) a player properly listed on an official roster will not become ineligible to play the remainder of the current football season merely because the parents or guardian subsequently remove their legal residence from the district unless the parents or guardian originally moved into the district as a pretext to gain residence for the player to play football for the district; and (f) if the custody of a player has been granted to any person by court order or by foster placement made by a licensed child placement agency with a resident family in a district, the residency of the person to whom custody was awarded constitutes the residency of the player. Any dispute regarding the residency of a player will be resolved by the Executive Committee.

12.10.2A A player whose residence has changed from one district to another since an approved early registration shall be permitted to withdraw such early registration. A player may complete the year in the district in which the player was eligible to register as of the date the player is weighed-in and placed on an official roster in the event the player's residence changes to a different district during the season. As provided herein, Judge, District 12, encompasses all Catholic parishes within the State of Utah. All other district boundaries coincide with local high school boundaries. Consequently, each player resides in two districts, namely the district that coincides with the local high school boundaries and the Judge District, and a new player may register in either district. However, once a player has properly registered, the district of registration is that player's district. Unless the player subsequently moves in satisfaction of the requirements herein to a different local high school district, the player will not be allowed to register and play in a different district, except that a Judge player may transfer to the district that coincides with the local high school boundaries where the player resides after having "red shirted" one full football season by not playing Conference football. Similarly a player may transfer from the district which is defined by the local high school boundaries where the player resides to the Judge District after "red

shirting" and not playing Conference football for at least one full season. Any player, other than a player properly registered in the Judge District, who moves to a new residence which is not within the same district as the district in which the player previously registered and played will, except as otherwise provided in the second sentence of this subsection, be required thereafter to register in the new district of residence. A player whose parents are divorced or legally separated at the time of registration, and whose parents live in separate local high school districts, may play in either district, provided the parents furnish the Conference with a copy of the legal document which establishes joint legal custody.

12.10.3 District boundaries shall coincide with the formal high school boundaries as established by the various school districts as of May 1st of each year. The only exceptions are as follows: District 12 & 31 (Judge and Juan Diego) shall include the area within all Catholic Parishes within the State of Utah. Except as otherwise specified in these Bylaws, there shall be no waivers of the district residency requirement. In the event of a change of high school boundaries from those existing as of May 1 of each year, the Ute Conference district boundaries shall not be changed except by action by the Board of Directors in accordance with these Bylaws, recognizing the newly established boundaries and making provision for each player's eligibility and redistricting as necessary. It shall be the responsibility of each player and each Ute Conference district to ensure that players registered in a Ute Conference district actually reside in that district and players and/or districts violating this Bylaw shall be subject to disciplinary action as provided in these Bylaws.

12.10.4 A coach may be recruited from anywhere, but his or her son(s)/daughter(s) must play for the district within which the son(s)/daughter(s) resides.

12.10.5 In the event a district does not field a team in any classification as defined in herein, the player may, at his/her option, (1) play in the next higher classification in his/her "home district", or (2) compete for any adjacent district of his/her choosing in his/her designated age-weight classification. The player must be registered with his/her home district prior to any decision of the team not being fielded, and only those players who are registered are permitted to move. All players must return to their district the following year.

12.10.6 In the event a district is dissolved, a player may, at his/her option, play in any adjacent district of his/her choosing in his/her designated age-weight classification. Once a player chooses a district, he/she may not change districts unless he/she red-shirts (sits out) one complete football season or has physically moved from that district. If the district boundaries are changed or that district is revived, he/she must abide by the boundary change and return to that district.

12.10.7 Should a player inadvertently, but innocently register in a district other than the district of residence, that player will be given the option of transferring to the district of residence and playing the remainder of the season on either an "A" or "B" team as determined by the district of residence or of receiving a proportionate refund of the paid registration fee determined by the district president and approved by the Ute Conference Commissioner. In the event that a player knowingly registers in a district other than the player's district of residency without complying with the requirements provided herein, upon discovery, that player shall receive a proportionate refund of the player's registration fee (again determined by the district president and approved by the Commissioner) and shall be banned from participating on any team in the Ute Conference for the remainder of the season. If a player, regardless of whether the original registration in the wrong district was inadvertent or intentional, attempts to cover up that player's true residency by falsifying the player's home address or by providing other false or misleading information to either the Ute Conference or any district, in addition to being ineligible to play for any Ute Conference team that year, the player shall also be banned from participation the year following. For purposes of the penalty set forth in this subsection, the conduct of a player's parents or legal guardian shall be attributed and chargeable to the player. Any coach who knowingly recruits players who do not satisfy the residency requirement for that coach's team, or who knowingly allows a player who does not meet the residency requirement to play or continue to play on the team will, upon detection, be ineligible to coach the remainder of that season in any capacity, either as head coach or as an assistant. If the coach has attempted to cover up the residency deception by providing false or misleading information to any district or Ute Conference official, the ban from coaching shall be extended, at the Commissioner's discretion, by at least one additional year. In an extreme case, the ban may be a "lifetime" ban from coaching. If district officials knowingly participate in concealing a residency violation, the district may be subject to sanctions as determined by the Executive Committee including, but not limited to suspension or probation and the ineligibility of some or all of the district's teams from participating in post season tournament play, at the discretion of the Commissioner. In addition, Ute Conference sanctions against any player who does not live in the district and has not satisfied the requirements herein to play for the district, may include forfeiture of any games in which such ineligible player participated.

## 12.11 RECRUITING

12.11.1 Coaches and other district officials are encouraged to recruit boys and girls residing within their district boundaries. However, a player who has participated in the Conference for the player's district of residence within

the past 12 months and has not changed his or her residence to a new local high school district may not be recruited by or on behalf of a district other than the district where the player most recently registered. All such players are considered to be "returning players". Attempting to recruit returning players "out of district" is forbidden and may result in discipline for the recruiting coach or official, the improperly recruited returning player and the district.

13.0 TEAM AGES, WEIGHTS AND DESIGNATIONS

13.1 Chart of Weights and Designations. All players must play in the lowest applicable age/weight classification unless the optional 1 year move would result in the removal of the X designation.

Classification	Age(s)	Max lbs	If Over Max. Lbs. "X" Designation
DIVISION ONE			
Gremlins	8-9	76	Or optional 1 year move (For 9-year-olds only)
Pee Wees	10	90	Or optional 1 year move
Mity Mites	11	100	Or optional 1 year move
DIVISION TWO			
Midgets	12	115	Or optional 1 year move
Bantams	13	135	Or optional 1 year move
Juniors	14-15	165	Or optional 1 year move (15-yr olds cannot "Z" Down)

13.1.1 The "X" player must be an Interior lineman on offense, playing one of the five line positions, from Tackle to Tackle, the "X" player must be set, but not necessarily down in a 3 or 4 point stance at the snap of the ball. On defense the "X" player must be an interior lineman, where they are lined up no wider than the outside shoulder of the Offensive Tackles. The "X" player on defense must be down in a 3 or 4 point stance at the snap of the ball.

13.2 The age of a player for the playing season shall be his/her attained age as of September 1 of that year.

13.3 A player must not be participating in any other football program, after their first scheduled high school game, in order to remain eligible for the Ute Conference Incorporated play and registration.

13.4 After the official weigh-in, any player who exceeds the official weight limit for each team classification will be required to play as described below for all "X"-Players, Offense, Defense and Special Teams "X" players.

13.4.1 A player may, at the player's option, move down one (1) classification as long as the player's weight is at least fifteen (15) pounds below the designated maximum "X" weight of the lower classification to which the player is moving. This player will be designated on the official roster with the letter "Z". This move will be done on a year to-year basis and once a player fails to satisfy the weight qualification, the player must return to the correct age classification. A "B" team player may move down in classification to another "B" team, at the discretion of the Commissioner, based upon competent medical and other evidence demonstrating that other players will not be placed at risk because of the move, the move is in the best medical or other interest of the player being moved, and the player and the team to which the player is to be moved will not enjoy an unfair competitive advantage as a consequence of the move.

13.4.2 All players must participate at their age/weight classification at the time of registration, to participate in a lower classification as a "Z" player, the player must be weighed in by a District Officer at the time of registration or equipment pick-up and make weight as provided herein. A player who fails to make the "Z" down weight at registration or equipment pick-up who nevertheless wishes to make weight to "Z" down by the official weigh-in, must present to the district a release from the family physician that states that losing the weight will do no harm to the player. In the meantime, however, the player will participate with a team in the player's age group.

13.4.3 All "X"-players must comply with the following:

13.4.3.1 All "X" players will be designated with an "X" on the player roster.

13.4.3.2 All "X"-players will be required at all times to wear a 4-inch black or white "X", whichever is a contrasting color to the helmet, on both front and back of his/her helmet. Skull bones, decorations, colorings, numbers, names, writings, etc. are prohibited on the "X" and the "X" cannot be made of Athletic tape, black electrical tape or anything other than the Conference-provided "X".

13.4.4 On Offense, the "X"-player must comply with the following:

13.4.4.1 No more than five (5) "X"-players are allowed on the field at a time.

13.4.4.2 The "X"-player must be an Interior Lineman, playing one of the front five line positions, from Tackle to Tackle; for example,

Left Tackle - Left Guard - Center- Right Guard -Right Tackle, in a "balanced" formation.

- 13.4.4.3 The "X"-player must be set, but not necessarily down in a 3-or 4-point stance at the snap of the ball.
  - 13.4.4.4 The furthest outside "X" player must be "covered" by a Non-"X" player; in other words, if the formation is such that the furthest outside Offensive linemen are "X"-players, then at least one Non-"X"-player must line up on the Line of Scrimmage outside of each of the furthest "X"-player(s).
  - 13.4.4.5 The Offense may line up in an "unbalanced formation", such a "Double- or Triple-Tackle Stack" on one side of the ball, as long as the furthest outside "X"-player is "covered" per this section.
  - 13.4.4.6 No Offensive play can be designed for an "X"-player to carry the ball; i.e., "X"-players can not be the targeted recipient of a pass or run from scrimmage, including "Tacke-eligible", "Fake Fumble", "Statue of Liberty", "Double Pass", "Tipped Pass" or similar types of play.
  - 13.4.4.7 Offensive "X"-players may recover and advance a "true" fumble or defensive tipped/batted pass.
- 13.4.5 On Defense, the "X"-player must comply with the following:
- 13.4.5.1 No more than five (5) "X"-players are allowed on the field at a time.
  - 13.4.5.2 "X"-players must be an Interior Lineman, where they are lined up no wider than the outside shoulder of the Offensive Tackle, whether the Offensive Tackle is designated as an "X"-player or not.
  - 13.4.5.3 The "X"-player must be down in a 3- or 4-point stance at the snap of the ball.
  - 13.4.5.4 The "X"-player must be on his/her line of scrimmage at the snap of the ball.
  - 13.4.5.5 If the Offense lines up in an "unbalanced formation", such a "Double- or Triple-Tackle Stack" on one side of the ball, then the Defense has the option to either line up accordingly, with its "X"-

men shifting over with the Offensive line, or remaining in its typical formation per this Section.

13.4.5.6 Defensive "X"-player's may recover and advance a fumble or interception.

13.4.6 On Special Teams, the "X"-player must comply with the following:

13.4.6.1 No more than five (5) "X"-players are allowed on the field at a time, per team.

13.4.6.2 A Scrimmage Kick (Punt) is governed by the Offensive & Defensive "X"-player rules (see 13.1.4.2 & 13.1.4.3). An "X"-player cannot be a Punter. (Note: Special rule application for Gremlin's only.)

13.4.6.3 On Free Kicks (Kick-off and Kick-off Return teams), "X"-players are restricted to the front lines only, with the exception that an "X"-player may also be a Kicker.

13.4.6.4 An "X"-player may gain possession of and advance a Kick-off or Punt, but only if they do this starting from the front line position.

13.4.6.5 On all PAT attempts, the "X"-player is governed by the Offensive & Defensive "X"-player rules.

13.4.6.6 No Special Team play can be designed for an "X"-player to carry the ball; i.e., hand-offs, passes, fake fumbles, etc.

13.4.7 The penalty for misuse of the "X" player shall be five (5) yards if the offense commits foul, and five (5) yards if defense commits the foul. For purposes of penalty applications, "X" player violations can be both Dead-ball or Live-ball fouls, depending on the violation.

13.5 There will be one (1) official weigh-in held just prior to the start of league play; this weigh-in will be conducted according to procedures set up by the Executive Committee. Additionally, there may be an optional weigh-in of "X'd" players in both divisions which would be held during the week between the FIRST AND SECOND GAME. The purpose of the optional weigh-in of "X" designated players is to give them the opportunity to have the "X" removed from their helmet and from the certified roster, thus allowing them to play as an eligible receiver.

13.6 The Board empowers the Commissioner to make decisions on classifications of players in special hardship cases when petitioned by the district president. Such petitions must be in writing, and the Commissioner must have his decision

- reported to all district presidents in writing prior to the next scheduled Conference game.
- 13.7 The certified roster for each team must be submitted to the Executive Committee prior to the first league game, or on or before a deadline date that shall be announced. Conference roster forms must be used.
- 13.8 A coach or district representative must have a certified roster at every league game to be available upon request by the opposing coach or a district representative. If the requested team fails to furnish an official certified roster before the end of the game, this game will be considered a forfeit. A certified roster must have a red stamp and must be signed by the district's assigned Executive Committee liaison. A photocopied roster is not an official certified roster.
- 13.9 Gremlin teams may have one (1) coach on the playing field when on offense and one (1) coach on the playing field when on defense. The coach may assist in positioning and instructing the ball players but cannot interfere with the play.
- 13.10 Gremlin teams will have the option on 4th down, if the offensive team's ball possession is on their side of midfield, to declare to the officials that they "are punting". The officials will then notify the defensive team of this choice. If this declaration is made by the offensive team then the offensive team must line up in a normal punting formation - with the furthest offensive player no wider than 15 yards from the ball - and will get a "free" snap to the punter. The "free" snap must be legal - going between the legs of the offensive center - and the ball must take a direct course of flight toward the punter who is standing directly behind the center. The Punter must immediately make an effort to gain possession of the ball, and once possession is obtained, he/she can take up to three (3) steps to punt the ball. There can be no rushing by the defensive players and no down field advance by the offensive players. All players are frozen until the ball is kicked. Then it becomes a "live ball" and full play is resumed. NOTE: The penalty for offensive or defensive violation of the "Freeze Punt" rule shall be ten (10) yards.
- 14.0 STANDARDS OF THE GAME
- 14.1 All teams will have their players in full uniform when on the field of play. No two jerseys having the same numeral from the same team will be allowed to participate on the field at the same time. Should it become necessary for jerseys to be changed during the game for any reason, the head official will have sole authority to approve or disapprove the changing of the jerseys, and if approved, will notify the opposing manager or head coach of that change.
- 14.2 **Playing Field.** The setting up and condition of the playing field(s) will be the responsibility of the host district and will be roped off from spectators at least ten (10) feet from the out-of-bounds lines from end zone to end zone. If this

requirement cannot be met, spectators are to be kept out of this area completely. An eighty (80) yard length by fifty three (53) yard width field will be used in all classifications, except the junior classification, which may have the options, by mutual agreement of the two district presidents, to either use an eighty (80) or one hundred (100) yard field length, if available, as well as the option to use goal posts on the one hundred (100) yard field length, for conversions of points. If a one hundred yard field is used, all National Federation of State High School Associations rules pertaining to penalties, ball placement, team box, etc. will be observed. All fields will be properly marked as follows:

- 14.2.1 The out-of-bounds limits, end zones, and ten (10) yard distances will be plainly marked.
- 14.2.2 Safety cones or other visible devices with six (6) inch or larger numbers will be placed at then (10) yard intervals on both sides of the fields.
- 14.2.3 Goal lines and end zones will be plainly marked with pylons or flags.
- 14.2.4 To avoid injury to the players, all flag uprights will be of the type that freely bend from the vertical to the horizontal.
- 14.2.5 If goal posts are used, they should be ten (10) yards behind each goal line, regulation 18 feet 6 inches wide, ten (10) foot high crossbar.
- 14.3 Any host district not complying with the above playing field standards will be subject to a \$50 per game day fine. Should a situation exist in any district wherein field standards cannot absolutely be met, such district shall receive a written waiver from the Commissioner prior to the beginning of league play so that said district(s) will not be imposed the above penalty.
- 14.4 Coaches and players are limited to the 20 yard lines, no other persons, with the exception of officials, game doctors and law enforcement officers should be allowed inside the ropes near the playing field.
- 14.5 First Down, Ball Markers, and Yard Markers. The home team district is responsible for providing and operating the first down chain and ball markers. Yard markers shall also be provided by the home team.
- 14.6 Each district shall be responsible for having a physician or other person trained in emergency first aid present at every home game.

## 15.0 GAME RULES

- 15.1 All games are played under the rules and regulations of the National Federation of State High School Associations and all of its affiliated state and scholastic organizations, in addition to all specific Conference rules.

## 16.0 SPECIFIC CONFERENCE RULES

- 16.1 Each player will participate in all league games. All players will participate in a minimum of ten (10) plays per game. If, however, a coach prevents a player from playing for disciplinary or health reasons, any such reason must be presented to the district president in writing prior to any league game where the player does not participate. NOTE: Enforcement will be self regulated by each district and all parents will receive written notification of this bylaw. Violation of this bylaw will not result in forfeiture of games. Disciplinary action by the Executive Board will be based on each individual violation if the district fails to resolve the problem.
- 16.2 Ball Placement. On an eighty (80) yard playing field, kickoff shall be from the thirty (30) yard line of the kicking team.
- 16.2.1 On an eighty (80) yard playing field, after a safety or a touchback, the ball shall be placed on the twenty (20) yard line in all divisions.
- 16.2.2 After all touchdowns the offensive team will be given the choice of a 1 point or a 2 point extra point conversion. If the team selects a 2 point conversion the ball will be placed on the 5 yard line, and if they select a 1 point conversion the ball will be placed on the 1 1/2 yard line. Once the selection has been made the team cannot reverse its decision.
- 16.3 Length of Game. The game shall consist of four (4) 15-minute, running-clock quarters, for all divisions and age classifications. The "Running-clock" format is defined as a continuously running field clock, which begins on the opening kick-off, until the last two (2) minutes of the second (2nd) and fourth (4th) quarter, with the exception of team or official time-outs, or the "Margin of Victory Rule." In the final two (2) minutes of the second (2nd) and fourth (4th) quarters, the official keeping time will announce a time warning to both teams, and all High School rules and regulations pertaining to clock stoppage will apply. Halftime will be ten (10) minutes long. Eight (8) minutes after the start of halftime the captains will meet with the Officials on the field.
- 16.4 Margin of Victory Rule. As soon as the margin of victory for division one (1) teams (Gremlin, Pee Wee & Mity Mite) is 30 points, or for division two (2) teams (Midget, Bantam & Junior) is 40 points, the official may stop the game with the consent of the coach of the team with the fewest points, during the fourth quarter, and declare the score as final. This shall have no affect on Post-Season play since scores are not used as a tiebreaker.
- 16.5 Team Colors. Team colors are to be the colors of the high school of that district. Any changes in established colors must be approved in advance by the

- Commissioner. The district playing away from home must provide jerseys of contrasting color for their own use in any game on the road.
- 16.6 Any injured player for whom the clock is stopped, or for whom the ready-for-play signal is delayed, shall be replaced for at least one (1) play. His team shall not be charged with a time out.
- 16.7 Maximum Penalty. The maximum penalty for the teams of all classifications in the Conference which play on an (80) yard field shall be ten (10) yards per infraction. If a team, coach or non-player receives multiple dead ball penalties (e.g. Personal fouls) they can be marked off as multiples of ten (10) yard infractions.
- 16.8 Protests. There shall be no protests made of games played under the Ute Conference. All decisions regarding rules and situations shall be made by the referee at such games and shall be final.
- 17.0 GAME AND PRACTICE SCHEDULES
- 17.1 Practice. Practice may begin on, but not before, the last Saturday of July of each year.
- 17.1.1 Pad or contact practice may begin on, but not before, the first Wednesday following the beginning of practice each year.
- 17.1.2 Any district beginning conditioning or having any degree of contact practice before the above starting dates will be subject to discipline by the Conference.
- 17.1.3 Practice sessions for division one (1) are to be limited to not more than two (2) hours per session Monday thru Friday and three (3) hours per session on Saturday and only one (1) session per day. Practice sessions for division two (2) are to be limited to not more than three (3) hours per session and only one (1) session per day. After the first Monday in September, practice sessions shall be limited to no more than 3-two (2) hour sessions per week. At all contact practice sessions, all players must wear full safety first equipment as required by the Bylaws.
- 17.1.4 Under no circumstances may a team play or scrimmage a team which is not in the same age and weight classification, including teams in the same district.
- 17.2 Regular Season. Each district will be provided a complete schedule of league games. Any change to the published schedule must be cleared by the requesting district with the Commissioner who will notify the arbiter.

- 17.2.1 All teams in each classification are permitted to play one (1) preseason exhibition game, and one (1) exhibition game during the season. In addition, all teams may have one (1) controlled scrimmage per week with another district's team of the same classification during the regular season in lieu of, not in addition to, regular practice time.
- 17.2.2 All teams in each classification may request approval to participate in post season games as may be arranged from time to time. Such approval is at the discretion of the Conference Board and the local district.
- 17.2.3 To set up scheduling for the season the following formula should be used: Take the average enrollment of each district from the last year and divide by the average number of age groups fielded by the district during the same period of time. Take this index and rank the districts from largest to smallest. League and/or region format will be based on this index. The Continental league schedule will be based upon the number of teams fielded in each classification on a yearly basis, regardless of league or region configuration. League and/or region format will be based on this index and voted upon yearly. The Continental league schedule will be based upon the number of teams fielded in each classification on a yearly basis, regardless of league or region configuration. In order to facilitate scheduling, an exception to league and/or region format may be made for districts not fielding a team or teams within all age classifications. The executive board will decide the placement of this district or districts, into league and/or region format, on a yearly basis.
- 17.2.4 The Continental league shall be referred to in all scheduling and other references as the Continental League.
- 17.3 Unscheduled Games. All games to be played out of the state by a district's team(s) or by all teams collectively before or after the season, or any games other than regularly scheduled Conference games (excluding practice games played within the state), must have the sanction of the Commissioner. Application for such sanctions must be presented by the district president in writing three (3) weeks prior to the game starting date, location, and opponent.
- 17.3.1 Post season play within Ute Conference districts may be approved if a worthwhile need is established and request is made to the Conference Commissioner three (3) weeks prior to the proposed scheduled game(s). First place teams from different leagues in any classification shall not be scheduled to play each other, unless scheduled three (3) weeks prior to the last regular season game.
- 17.4 No Travel When in Debt. No district may apply to host out-of-state or in-state post season play, nor may any district engage in hosted out-of-state or in-state post season play while the district has any outstanding debt or is on sanctions.

Each district must deal with the Conference Treasurer one (1) week before participation to be sure this requirement has been met.

17.5 In addition to the above, all districts traveling or hosting, prior to receiving approval from the Conference to do so, will provide evidence of the following by October 1st of each playing season:

17.5.1 A copy of the disclosure letter that was provided to all parents of those participating (both Ute Conference and opponents) stating that the Ute Conference, Inc. is not responsible for any liability developing from the proposed traveling or hosting activities. The district shall present a signed statement along with the copy of the disclosure letter certifying that the letter has been properly distributed.

17.5.2 The hosting or traveling Ute Conference District shall, at the same time, present to the Ute Conference Board of Directors evidence of a paid up bond or liability insurance policy to cover the activity in an amount previously indicated as satisfactory by the Commissioner or the Ute Conference legal counsel.

17.5.3 A copy of Bylaws or team criteria, utilized by hosting tournament, to establish team pairings.

## 18.0 CHAMPIONSHIP TEAMS

18.1 Teams compiling the best win/loss percentage record for each league within the league within the Ute Conference shall be able to advance to the play-offs for the league. The specific number of teams will be determined annually.

18.2 The League championship in each classification will be determined through a series of play-offs set up by the Board of Directors prior to the beginning of each football season.

18.3 Conference playoffs and Championships shall be hosted at separate district locations if a sufficient number of eligible districts apply to host.

## 19.0 AWARDS

19.1 The following listed trophies and certificates will be awarded by the Conference:

19.1.1 Individual trophies will be presented to each member of Ute Conference championship teams.

19.1.2 A League Champion Certificate will be presented to all members of league championship teams.

19.1.3 A Certificate of Participation will be awarded to all registered players to be distributed through the district organizations.

19.2 Other awards may be selected and made at the discretion of each individual districts.

## 20.0 SOCIAL FUNCTIONS

20.1 The Conference approves district sponsorship of award banquets, parent participation, game concessions, or other activities which build and aid the Conference, teams, or districts in a constructive way.

20.2 At the close of the season all teams, either individually or in conjunction with other teams of a district, are encouraged to have a suitable awards program. This program is for many players, the climax of the season. The Commissioner should be notified in advance of the time and place that each awards program is to be held.

20.3 In January of each year, the Ute Conference may host an annual dinner. This dinner will be to honor the outgoing presidents of any district, and to welcome the new president of any district. The Conference will absorb the cost of four (4) members from any one district. The district presidents will have the option to invite their board members with the understanding that their respective districts will be charged the cost of the extra dinners exceeding four (4). This amount will automatically be deducted from the districts' balance sheet. Those districts who make reservations and do not appear at the dinner will be charged.

**2010 District  
Presidents**

<b>District</b>	<b>Name</b>	<b>Phone</b>
Alta District	Scott Gorringer	(801) 554-3889
Bingham District	Pete Day	(801) 243-8167
Bountiful District	Damion Freestone	(801) 390-5045
Brighton District	Mark Nakamura	(801) 557-7255
Copper Hills District	Rex Fivas	(801) 574-9579
Cottonwood District	Greg Watts	
Cyprus District	Sean Martinez	(801) 864-2833
East District	Melissa Ford	(801) 582-1484
Granger District	Tim Ashman	(801) 718-1771
Grantsville District	Charles Williams	(801) 652-1814
Herriman District	Matt Hines	(801) 913-3656
Highland District	Daniel Berg	(801) 205-8918
Hillcrest District	Don Huntsman	(801) 556-6773
Hunter District	Heather Bankhead	(801) 979-0481
Jordan District	Magie Bode	(801) 381-9918
Juan Diego District	Bill Causse	(801) 553-3497
Judge District	Dan Garcia	(801) 278-7157
Kearns District	Marion Matua	(801) 815-5823
Murray District	Chad Woolley	(801) 550-3988
Olympus District	Brent Meier	(801) 879-9822
Park City District	Shawn Long	(435) 714-1528
Riverton District	ShaRee Jones	(801) 254-4646
Skyline District	Greg Snyder	(801) 277-7492
South Summit District	Tanya Crystal	(435)783-6180
Stansbury District	Scott Kimberling	(435)843-9383
Taylorville District	Michelle Bennett	(801) 886-9089
Tooele District	Sherie Jaramillo	(435) 850-8597
Viewmont District	Reed Goodwin	(801) 294-5344
West District	Mike Wiley	(801) 301-1529
West Jordan District	Jason Argyle	(801) 656-8134
Woods Cross District	Jeff Parson	(801) 860-5056

**Conference Management (Executive Board)**

<b>Organization</b>	<b>Name</b>	<b>Title</b>
Ute Conference	Mike Matich	Commissioner
Ute Conference	Brian Burk	Executive Vice President
Ute Conference	Shelley Johnson	Treasurer
Ute Conference	Linda Geer	Secretary
Ute Conference	Melissa Radcliffe	Exec Board
Ute Conference	Brian Freckleton	Exec Board

Ute Conference	Linda Geer	Exec Board
Ute Conference	Mark Namba	Exec Board
Ute Conference	Russ Lane	Exec Board
Ute Conference	Steve Mathis	Exec Board
Ute Conference	Jim Meadows	Exec Board
Ute Conference	Dave Rees	Exec Board
Ute Conference	Eric Bergeson	Exec Board
Ute Conference	Chuck Taylor	Exec Board
Ute Conference	Vicki Johnson	Administrative Clerk
Ute Conference	Rob Antczak	Arbiter